

**OAKLAND PUBLIC LIBRARY
LIBRARY ADVISORY COMMISSION (LAC)
MINUTES – JULY 25, 2005
Main Library West Auditorium**

I. **CALL TO ORDER:** Chairperson Scott called the LAC meeting to order at 5:15 p.m.

Roll Call

Commissioners Present: Tracey Scott, Bridget Berrigan, Genevieve Katz, Arthur Noble, Marian Wilson-Sylvestre, and Beatrice Wong.

Commissioners Excused: Evelyn Wesley, Sharon Crandall, and Muhammad Alabi.

Commissioners Absent:

Staff Present: Director Martínez, Gerry Garzón, and Rosalía Arteaga-Romo (recorder).

Disposition of Minutes

Commissioner Berrigan made a motion to approve the minutes of May 23, 2005 as amended. Commissioners Katz & Wong seconded the motion. All commissioners present approved the motion.

Commissioner Wilson-Sylvestre made a motion to approve the minutes of June 20, 2005 as recorded. Commissioner Katz seconded the motion. All commissioners present approved the motion.

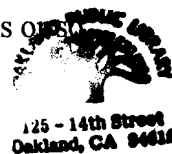
II. REPORTS

a. Chairperson's Report

- Chairperson Scott announced that Commissioner Eudaley submitted her resignation from the Library Commission.
- Mr. Muhammad Alabi's appointment to fill in the vacancy representing the City of Emeryville, was approved by Oakland City Council. Mr. Alabi will serve the term beginning November 12, 2002 and ending November 12, 2005, filling the position previously held by Lottie Rose.

b. Director's Report

- **OPL Reorganization.** Effective July 1, 2005 the Library's Administrative Reorganization became effective. Changes include: 1 Deputy Director position with Gerry Garzón officially appointed. Gerry will assume the Branch Division and Programs Divisions. Gene Tom will assume responsibility for Technical Services and Automation, although Gerry will guide us through the new ILS contract and implementation of the system for the next 6 months of



FILE COPY

- **Budget Summary.** On June 21 the City Council passed the City's 2-Year Budget. For the OPL that meant approximately \$22 million for FY 05-06, and \$23 million for FY 06-07. This includes the giveback of 2 Librarian II positions in Rockridge and Dimond. Council also passed a resolution making the Library Commission the official Oversight Committee for Measure Q funds. We will develop a template and process for this Commission's approval at the September meeting.
- **Library Foundation.** Early in May the Library Foundation Board voted to dissolve. Issues are still being resolved with the matter turned over to the City Attorney. A meeting has been scheduled between staff and Foundation for this Friday, July 29th. The PASS Homework program will continue running at 8 sites, with a few reductions due to lack of funding from the Foundation. However, these reductions did not impact the quality in service. We're confident that we'll be able to increase sites over the next couple of years.
- As a result of the City's budget cuts, the City jail closed and arrangements were made by the City with the Union to redeploy jail staff throughout various city departments. The Library received 11 redeployed-employees who were placed in Library Assistant and Library Aide positions. This decision has affected the Library from hiring part-time or on-call staff.
- The Library recently hired new librarians; 3 were staff members who just graduated from library school. OPL is proud to be able to promote staff into the Librarian ranks.
- Prepared and submitted to the City Administrator a lengthy list of performance measures for the Library Director, listing the Library's goals. This information will be shared at the next LAC meeting.
- ALA. The Library sent a Commissioner to represent OPL at the American Library Association conference in Chicago.

c. Administrators' Report

Public Services Division – Gerry Garzón reported:

- Received Capital Improvement Program funding from Council for upgrades for the M.L. King, Jr. Branch. These improvements include new carpeting, shelving, self-checkout equipment, and a new reference desk. Council member Desley Brooks has expressed interest in contributing to the upgrades from her pay-go funds.
- The Teen Zone project is still in progress, a project begun originally under Anthony Bernier. Staff met with the architectural firm to continue with the development of the plan. The timeline for finishing this project is the last quarter of this fiscal year.
- Staff continues to work on the finalization of the contract with Innovative Interfaces Inc. to provide the new ILS (network upgrade and automated catalog) system. Timeline for implementation is the 1st quarter of 2006.
- The Tool Lending program is doing very well and it was suggested an LAC's meeting be held there.
- The House of Representatives passed HR 3199, which prohibits making an application for an order requiring the production of library circulation records, library patron lists, book sales records, book customer lists, etc., containing personally identifiable information without the prior approval of the Director of the Federal Bureau of Investigation (FBI) the blocking of the Patriot Act. Next, the Senate would be marking-up its versions, S1389, and voting soon. We hope this bill is approved. Chairperson Scott reminded Commissioners that the Library

Commission was the first Bay Area Library System to pass a resolution in support of patron privacy and in opposition to the USA Patriot Act 3 years ago.

d. Commissioners Advocacy Report

- Commissioner Berrigan was grateful and pleased to represent the Library Commission at the ALA Conference in Chicago, it was quite an experience. She attended an Advocacy Workshop Institute. Ms. Berrigan shared a handbook from this workshop.
- Commissioner Katz handed out a pamphlet relating to the Oversight Committee for Measure Q.
- Commissioner Wong attended an event hosted by the Korean Community, which donated Korean books for the Asian Library collection, as well as \$10,000.

III. OLD BUSINESS - None

IV. NEW BUSINESS

V. AGENDA BUILDING

- Measure Q and Role of the LAC

VI. OPEN FORUM

Mr. Bach wanted to know if the 81st Ave. project would be discussed at this meeting. The Elmhurst Library is a very crucial site in the neighborhood and he would hate to see its dismissal due to this new project. Director Martínez briefed Mr. Bach on the history behind the project, and how this enabled us to bring a new library to the City. One of the requirements was that the site had to be ready, and also be a joint project with the schools. Mr. Garzón emphasized that staff met with numerous community groups, PTA's, etc., and elaborated on the application process. The completion timeline is set for 2008 with construction beginning in 15 months. Chairperson Scott thanked Mr. Bach for his comments and views.

VII. ANNOUNCEMENTS

- Distributed copies of new library schedule.
- OPL has a new website and the Staff Website Task Force was commended for their hard work.
- The Bookmobile will participate in the City's Art & Soul Festival during Labor Day weekend.
- The Friends of the Asian Library will host its annual fundraising/reception dinner on September 25, 1:30 – 4:30 p.m. at the Asian Branch Library. Commissioners are welcome.

Meeting adjourned at 6:30 p.m.

Submitted by,

Carmen Martínez
Library Director