

**OAKLAND PUBLIC LIBRARY
LIBRARY ADVISORY COMMISSION (LAC)
MINUTES – October 31, 2005
Main Library West Auditorium**

- I. **CALL TO ORDER:** Chairperson Scott called the LAC meeting to order at 5:20 p.m.

Roll Call

Commissioners Present: Tracey Scott, Bridget Berrigan, Genevieve Katz, Evelyn Wesley, Sharon Crandall., and Arthur Noble.

Commissioners Excused: Marian Wilson-Sylvestre, Beatrice Wong.

Commissioners Absent: Muhammad Alabi.

Staff Present: Director Martínez, Gene Tom, Gerry Garzón, Julie Odofoin, and Rosalía Arteaga-Romo (recorder).

Disposition of Minutes

Commissioner Berrigan made a motion to approve the minutes of September 26, 2005 as recorded. Commissioner Katz seconded the motion. All approved.

II. REPORTS

a. Chairperson's Report – None

b. Director's Report

- The Library was awarded a Gates Foundation grant in the amount of \$147,000 for replacement of public access computers. The public computers are replaced on a 3-year cycle rotation.
- The Library won the Public Relations Excellence award from the California Library Association for its Annual Report.
- The City is working diligently to update every Department's disaster management plan. In case of a disaster the libraries would become information centers to disseminate information to the general public. When the plan is finished, copies will be distributed to the commissioners.
- The Library is still in the final stages of negotiating w/Innovative Interfaces on the Integrated Library System (computer catalog/network upgrade) contract.
- The Administrative Team will be attending the California Library Association Conference in Pasadena. Director Martínez will participate on a panel put together by Larry Tramutola to discuss library strategies related to securing local support in elections.

c. Administrators' Report**Public Services Division** – Gerry Garzón reported:

- Mr. Garzón further commented on the Library's network upgrade. Staff is aware of the slowness of the system, which needs to be terribly updated ASAP to improve the service. Unfortunately, the contract negotiations have taken longer than anticipated, but we expect to start working on this project early next year.
- 81st Ave. Project. Currently doing schematic design; the library's cost estimates are over budget and we have cut 10%. The library is scheduled to open in 2008.

Policy & Strategic Planning – Julie Odofoin reported:

- Attended a policy/planning conference in Salt Lake City. Staff is establishing a committee to review the current Library policies.

d. Commissioners Advocacy Report

- Commissioner Katz attended the California Association for Library Trustees and Commissioners workshop. She's also giving a class on computer games - - An Inside Look at Video and Computer Games - - geared for parents.
- Commissioner Wesley traveled with an Oakland-based community group to the hurricane area in Louisiana. She volunteered in the next phase of relief efforts, addressing the needs of hurricane victims, focusing on housing, jobs and spiritual and mental health issues. Ms. Wesley encourages commissioners to ask questions of local legislators as to what they are doing to help/rebuild the infrastructure, and to be concerned about these issues.
- Chairperson Scott attended the reception hosted by the Library and BALIS welcoming the new Director of the San Jose State University Library School, Dr. Haycock. At the reception she spoke with the new SFPL Director, Luis Herrera, about arranging a get together with their commission to exchange ideas/concerns. She'll keep the Commission posted on a date.

III. OLD BUSINESS

- Discussion of the LAC Measure Q Oversight Responsibility – Update
Gene Tom reported that as a result of last month's LAC meeting, he prepared a draft report incorporating programs and expenditures for each program. He provided an overview of the report, explained the breakdown and details and added that the report format could be changed depending on how much more information/description the Commission desires. Discussion followed re the content/details. Chairperson Scott stated that we're on the right track and recommended adding more detail on the materials budget, and to put it in plain words for the general public's understanding. Also, she asked staff to come back in February with a second quarterly report. Director Martínez added that staff would present the Book Budget allocation at the November meeting.

IV. NEW BUSINESS – None

V. AGENDA BUILDING

- Book Budget Allocation

VI. OPEN FORUM

VII. ANNOUNCEMENTS

- Library Holiday Party on December 9th at the Main Library. Please bring an item to donate for the White Elephant Sale to raise money for a charity.

Meeting adjourned at 6:40 p.m.

Submitted by,

Carmen Martínez
Library Director