

**OAKLAND PUBLIC LIBRARY  
LIBRARY ADVISORY COMMISSION (LAC)  
MINUTES – SEPTEMBER 24, 2007  
West Oakland Branch Library**

**CALL TO ORDER:** Chairperson Scott called the regular Library Advisory Commission meeting to order at 5:05 p.m. The meeting was held at the West Oakland Branch Library, 1801 Adeline St.

**Roll Call:**

Commissioners Present: Tracey Scott, Sue Yascolt, Marilyn Citron, Evelyn Wesley, Arthur Noble, Muhammad Alabi and Genevieve Katz.

Commissioners Excused: Beatrice Wong, Marian Sylvestre and Tom Manley

Commissioners Absent: Sharon Crandall.

Staff Present: Director Martínez, Gerry Garzón, and Rosalía Arteaga-Romo (recorder).

**1. Disposition of Minutes**

Commissioner Wesley made a motion to approve the minutes of July 16, 2007 as recorded. Commissioner Citron seconded the motion. Minutes were approved unanimously.

**2. Chairperson's Report – None**

**3. Staff Activities Reports**

**A. Director's Report -**

- The Mayor has established weekly cabinet meetings with all Department Heads and City Administrator; Library Director met with Mrs. Dellums to talk about the African American Museum and Library at Oakland (AAMLO), which houses the Dellums' archives. Mrs. Dellums shared her vision for AAMLO, including more hours, and help with a new advisory board. The Library is making arrangement with the American Library Association to feature the Mayor on a *READ POSTER*.
- 81<sup>st</sup> Ave. Library Fundraising Campaign. The Library is seeking a grant for \$100,000 from the Y&H Soda Foundation, which paid a site visit to the 81<sup>st</sup> Ave. Library.
- After School Tutoring. The Library is looking for alternatives to fund another tutoring program to replace the PASS Program. Staff will have the OakLib After School (OLAS) volunteers conduct a pilot program for 3 months at the Main Library, Chávez, Eastmont and Golden Gate branches.
- AAMLO is preparing a brochure for their new exhibit, which will open on February 08. More on this exhibit at a later meeting.

**B. Public Service – Deputy Director Garzón reported:**

- **Forgiveness Campaign.** The Library is planning a forgiveness campaign to waive late fines and lost book fees starting in mid-January 2008. The Library is working with the schools and

doing a lot of PR to reach the public. We expect City Council to support this campaign. Commissioner Scott stated that the Library Commission whole-heartedly supports the Library on this campaign, as well.

- **Capital Improvement Projects (CIP).** As mentioned at the last meeting, during the 2007-09 budget process, Council approved additional CIP funding through Redevelopment Funds and other sources for improvements to various City projects. Among these, there are several branch libraries that will receive funding for building improvements as follows:
  1. 81<sup>st</sup> Ave. Library – we have had unforeseen delays in the Department of State Architect which has pushed beginning of construction to April 2008.
  2. The Teen Zone renovation project is in progress; the first contractor hired for the project could not get bonded and we have proceeded to negotiation with the second bidder.
  3. MLK – just completed some quick remodeling that included new carpet, new furniture, including children’s furniture, new shelving, new comfortable seating, and a new reference/circulation desk. Phase II will include new electrical and data lines, ADA compliance restrooms, computer lab and, a small expansion if there is sufficient funding.
  4. Elmhurst Branch – received funding from Council Member Larry Reid and ORA to install a public restroom, drinking fountain, ADA improvements and a make-over.
  5. Asian Branch – received grant funding to add a public restroom
  6. Brookfield Branch – received funding from Council Member Larry Reid and ORA to resolve overheating from skylight, possible ADA upgrades and a make over.
  7. Melrose Branch – window frame replacement, electrical and data improvements and potential reconfiguration of space.
  8. Rockridge Branch – received \$500,000 funding for a new teen zone. We expect extensive community input for this project.

(Dimond Branch did not qualify for Redevelopment funding)

- Main Library Reconfiguration Update – Staff continues to work in consolidating all the reference desks on the first floor to better serve the public. Staff is in negotiations with the Union on this issue, and we have a target date of January 1<sup>st</sup>, 2008.
- Golden Gate Fires Update – Staff has not heard from the Fire Department to confirm these fires. We expect to have some information at the next LAC meeting.

### **C. Measure Q Year End Report**

Chief Financial Officer Gene Tom was not able to attend the meeting and Director Martínez read a brief update on Measure Q. Mr. Tom will give a full report at the next meeting.

### **D. Policy & Strategic Planning**

Strategic Service Plan Update – Director Martínez reported that the plan went back to staff for more feedback. Diane Satchwell will present a full report at the next meeting.

**4. Commissioners' Advocacy Reports**

- Commissioner Katz reported that FOPL is doing a membership drive to increase members & promote FOPL.
- Commissioner Citron reported that RockridgeBranch staff is pleased to have a security guard on the premises; also, the school is planning to send a conflict avoidance person on Wednesdays for 2 hours, to help mitigate the teen problems at this branch.

**5. Determination of Schedule of New/Outstanding Items**

- Measure Q Update
- Strategic Service Plan
- Golden Gate Area Fires Update

**6. Open Forum (Public Comment) - None**

**7. Announcements**

- Chairperson Scott announced her resignation as of today, after 6 years of a great ride. Director Martínez presented her with a Mayor Proclamation, and acknowledged her dedication, support and hard work for the Library.

**8. Adjournment** - - Meeting adjourned at 6:05 p.m.

Submitted by:

Carmen Martínez  
Library Director