



## LIBRARY ADVISORY COMMISSION (LAC) FINAL MINUTES

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**DATE:** October 26, 2015

**LOCATION:** Main Library Brad Walters Community Room

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**CALL TO ORDER:** The meeting was convened by Chairperson Sterbenc at 5:35 p.m.

### **ROLL CALL:**

**COMMISSION MEMBERS PRESENT: 9**

- Kathryn Sterbenc, Chairperson
- Victoria Barbero
- Rebekah Randle
- Lesley Mandros Bell
- Susanne Perkins
- Ain Bailey
- Rosa Montgomery
- April Harper
- Andrew Racle, Vice Chair
- (one vacancy)

**COMMISSION MEMBERS EXCUSED:**

- Noelle Tu Duong
- Roy Chan
- Ruby Bernstein
- Grant Inaba
- Traci Griffin

**STAFF PRESENT:**

- Gerry Garzón, Library Director
- Winifred Walters, Community Relations Manager
- Rosalía A. Romo, Recorder

### **1. Approval of Minutes**

Chairperson Sterbenc called for a motion to approve the minutes of September 26, 2015. Commissioner Barbero made a motion to approve the minutes as corrected; Commissioner Mandros Bell seconded the motion. All approved.

**Votes:** Yes – 9; Noes – 0; abstentions - 0

### 3. **Chairperson’s Commission Activities Report** – Chairperson Sterbenc reported:

- Recruitment – Commissioner Inaba moved out of Oakland and is not seeking a second term; his first term ends in November 2015. There is a pending application from Charles Sanchez, who is back in Oakland and reapplied for LAC. Still have an open vacancy.
- Nomination of Vice Chair – Commissioner Racle is stepping down as vice chair, but will remain on the LAC. Commissioner Mandros Bell nominated Commissioner Randle for Vice Chair; there were no additional nominations. Commissioner Mandros Bell made a motion to approve the nomination of Commissioner Randle as new Vice Chair; Commissioner Barbero seconded. Motion approved.  
**Votes:** Yes – 9; Noes – 0; abstentions - 0
- 2016 Strategic Plan – Plan reviewed, and asked for motion to accept the plan as presented. Commissioner Bailey made a motion to accept the plan; Commissioner Randle seconded. Motion approved.  
**Votes:** Yes – 9; Noes – 0; abstentions - 0

### 4. **OPL Staff Activities Reports**

#### a. **Director Report Highlights** – Director Garzón reported:

- In addition to this month’s activities, Director Garzón met with Commissioner Randle as a library student and did an interview with her and another library student.
- Attended the Western Museums Association Annual meeting as part of a panel with two other facilities – the Pittsburgh Children’s Museum, and the African American Museum at Seattle. The presentation focused on how libraries and museums work with our communities and interact in different areas.
- Attended the Branch Friends Network meeting; the group shared experiences and ideas of what other groups are doing.

#### b. **Facilities Update** – Director Garzón reported in Jamie Turbak’s absence:

- Temescal elevator has been down for 5 weeks, impacting heavily on patrons. Not sure when it will be back in service.
- Rockridge library, we have a bid review at 95% completion to have it done before summer reading. Branch will be closed for a few months for interior painting, carpeting, and electrical/lighting work.

#### c. **New Main Library**

- Director Garzón gave a presentation of the OPL Master Facilities Plan that includes the concept for a new Main Library. This plan was put together as support for the library bond measure in 2006, which did not pass with voters.

Commissioner Perkins suggested adding the concept of a new main library project in the LAC’s strategic plan. Discussion followed. Director Garzón added that the library needs to revisit the master facilities plan for further discussion and look at how it fits into the City and community, especially at this moment that the City is talking about a downtown revitalization project. Commissioners are encouraged to be part of this conversation. The LAC’s Strategic Plan will be amended to include the concept of a new main library as an item to explore, and presented it at the next Commission meeting for approval. Director Garzón added that he will bring this item back to Planning Director for discussion.

**5. Advocacy Standing Committee** – Chairperson Sterbenc reported:

- T-shirt update – decided to go with Oaklandish to produce shirts; they will be available at FOPL's Bookmark.
- Nomination for Co-Chair – Commissioner Racle volunteered to be the new Co-Chair.
- Sustainability – no update.

**6. Networking Standing Committee** – Commissioner Harper reported:

- Mixer Update – need more people to bring food; invitations were sent; FOPL is co-hosting; the Mayor was invited. Talk about inviting local authors for next year's mixer.
- Social Media – uploaded information about the plumbing and gardening classes at Tool Lending. Reminder to send more event pictures for uploading.

**7. Commissioner's Advocacy Reports:**

- Commissioner Bailey – no report.
- Commissioner Perkins – Melrose Friends group is having a retreat on November 14 to finalize the branch's centennial celebration. The new branch manager is doing a lot to improve the branch and bring more programs. Mayor Schaaf is turning 50 and a group is organizing a fundraiser event (Nov 7) to support 50 students for college.
- Commissioner Randle – attended the Branch Friends meeting at Golden Gate, and one of the plan downtown meeting sessions. Also completed the Books for Wider Horizon training for storytime.
- Commissioner Barbero – attended the Branch Friends Network meeting, and the Youth Leadership Council meeting with Commissioner Racle.
- Commissioner Mandros Bell – also attended the Branch Friends Network meeting; Tool Lending offered a gardening, and plumbing class; also trying to get approval for a car donation to pick up tools (right now they use bikes).
- Vice Chair Racle – attended the YLC training to talk to them about the OPL funding in preparation for their meeting with Mayor Schaaf.
- Chairperson Sterbenc – no report. Reminder, there are branches that still need to be adopted: 81<sup>st</sup> Avenue, Brookfield, Chavez, Eastmont, Golden Gate, King.
- Commissioner Harper – Piedmont Avenue is participating in the Halloween parade.
- Commissioner Montgomery – the Melrose Friends continue their litter-walk twice a month, and purchased chairs for the teen zone; the branch is planning a Monster campfire for kids. In 2016, the outreach program is planning a neighborhood block party to get more community involvement. Also, her niece, who is part of Operation Home front, donated a box of school supplies to the branch.

**8. Agenda Building:**

- Master Plan Update – Gerry Garzón
- December 11<sup>th</sup>, commissioners invited to OPL's holiday breakfast.
- Services/Outreach for seniors

**9. Open Forum/Announcements** – None**10. Adjournment** - Meeting adjourned at 7:33 pm.

Submitted by: Gerry Garzón, Library Director