

**CITY OF OAKLAND LIBRARY ADVISORY COMMISSION**  
**STRATEGIC PLAN 2019**  
**October 29, 2018**

Many of the activities described in the Strategic Plan will be overseen by the following proposed LAC Committees:

**SUSTAINABILITY STANDING COMMITTEE**

Responsibilities:

- Oversee timing and strategy with regard to ballot initiative in 2018.
- Maintain oversight of Oakland Public Library budget.
- Lead LAC efforts in communicating with elected officials.

**OUTREACH STANDING COMMITTEE**

Responsibilities:

- Lead relationship-building with other advocacy groups.
- Manage public messaging (including social media and public events).
- Educate public at large about OPL programs and services.

**CITY OF OAKLAND LIBRARY ADVISORY COMMISSION  
STRATEGIC PLAN 2019  
October 29, 2018**

<b>GOAL 1: <i>Establish long-term financial sustainability for Oakland Public Library</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. By November 30, 2019	LAC	Track City/OPL budget process and create advocacy plan as needed.				Revise quarterly. Ongoing
2. Ongoing	LAC	Continue to identify and cultivate key relationships to support sustainability work.				Ongoing
3. By November 30, 2019	Sustainability Committee	Receive regular special project updates on programs including: <ul style="list-style-type: none"> <li>• Capital improvement plan</li> <li>• Fine and fess</li> </ul>				Revise quarterly. Continue
4. By January 31, 2019	LAC	Conduct regular meetings with elected officials in Oakland to increase visibility of the commission and strengthen relationships.				Continue
5. Pending	Sustainability Committee	Monitor Pop Up Mobile Library project: location, frequency of use, programming, outreach staffing. Request regular reports from Admin.				Staff report on outreach efforts
6. By November 30, 2019	LAC Revise 2/year	Inform advocates on the budget process, talking points and other budget related issues as needed.				Revise quarterly
7. After Feb 2019	Sustainability Committee	Hold 1-2 public hearings to raise public awareness of Library budget, ballot measures expenditures (MQ and MD), as well as OPL programs/services.				
8. By May 31 yearly	Chair/Vice Chair	Prepare for 2019 Annual Report to City Council's Life Enrichment Committee; present when strategically useful for sustainability efforts.				

**CITY OF OAKLAND LIBRARY ADVISORY COMMISSION  
STRATEGIC PLAN 2019  
October 29, 2018**

<b>GOAL 2: <i>Increase public awareness of Oakland Public Library financial situation, need for a new Main Library, programs and services</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. By November 30, 2019	Sustainability & Outreach Committees	Maintain OPL Talking Points; revise and create new Talking Points as needed. Ongoing.				Revise quarterly.
2. Ongoing	Outreach Committee	Maintain LAC presence on social networking platforms, such as Twitter, Facebook and Instagram. Ongoing.				Revise quarterly.
3. By February 28, 2019	Outreach Committee	Build relationships with existing Branch Friends groups. Schedule annual training about how commissioners can support Branch Friends groups at adopted branches. Ongoing.				
4. By January 31, 2019	Outreach Committee	Organize 1-2 "meet and greet" mixers for LAC and other library supporters and stakeholders. Ongoing.				Review in April 2019 for summer mixer.
5. Monthly	Chair, Vice Chair, or delegate	Maintain coalition-building with OPL Advocates coalition groups, including Save Oakland Library, Friends of the Oakland Public Library (FOPL), Branch Friends groups, Youth Leadership Council, Teen Advisory Boards, SEIU 1021 and IFPTE 21.				Ongoing
6. Ongoing	Library Administration	Attend conferences and other events to strengthen advocacy role and network with city and state organizations.				Library Administration will notify Chair of registration opportunities for CLA Conference and California Public Library Advocates workshops

**CITY OF OAKLAND LIBRARY ADVISORY COMMISSION  
STRATEGIC PLAN 2019  
October 29, 2018**

<b>GOAL 3: Plan and advocate for expansion of library system and services, contingent on funding resources.</b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. By February 28, 2019	Facilities Ad Hoc Committee	Track meetings and status related to city's Plan Downtown Oakland project. Ongoing.				
2. By February 28, 2019	Facilities Ad Hoc Committee	Provide monthly updates of activities, research, etc., to LAC. Ongoing.				
3. By February 28, 2019	Facilities Ad Hoc Committee	Pursue opportunities to advocate publicly about need for new Main. Ongoing.				
4. By February 28, 2019	Facilities Ad Hoc Committee	Establish regular communication with Hoover/Durant Library Committee; keep LAC informed of ongoing goals and progress; advise LAC on appropriate actions as needed. Ongoing.				

**CITY OF OAKLAND LIBRARY ADVISORY COMMISSION  
STRATEGIC PLAN 2019  
October 29, 2018**

<b>GOAL 4: <i>Maintain LAC infrastructure to sustain a robust commission.</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. Ongoing	LAC	Develop a succession and recruitment plan. (new #1)				
2. As needed	LAC	Review and update Strategic Plan.				
3 By Nov 2018	Chair/Vice Chair	Review LAC Welcome/Orientation Packet, and revise as needed, provide mentoring and training opportunities.				
5. By October 30, 2018	LAC	Elect new co-chairs for Sustainability and Outreach Committees.				