

Minutes of the OAKLAND PUBLIC LIBRARY ADVISORY COMMISSION SUSTAINABILITY COMMITTEE  
Regular Meeting Wednesday, March 10, 2021 6:00 PM Tele-Conference

Present: Mary Jo Cook Mary Going Mary Forte Cathy Smith Ada Chan

Staff Present: Jaimie Turbak

Note: Members had trouble signing in resulting in the meeting started late. Items on the agenda were taken out of order to accommodate guest speakers time limitations.

1. Approval of February minutes – carried over to April

2. Public Works Backlog-Update Retraining Staff to Submit Tickets- Guest Mark Hayes

Mark joined as head of Library Custodial a year ago just before COVID. He is responsible for all custodial services and special projects like cleaning and stripping floors etc. Currently the focus is on meeting COVID requirements in preparation for reopening; installing plexi glass sneeze guards, thermometers, hand sanitizers etc.

Custodial Services has sixteen Temporary Part Time Staff (TPTS) and five Full time staff dedicated to the libraries. TPTS have limited duration hours that they are allowed to work in a calendar year. (If spread throughout the year this equals about 18 hours a week) 4 staff have already met their maximum hours for the fiscal year and have had to be laid off. This is disconcerting as it is only March and means the libraries will be down 4 staff from now until the end of the fiscal year. These TPTS work in the branches between 6 am – 10 am. Staff are assigned to specific libraries. A roving crew handles special projects – floors, carpets and special requests, and now disinfecting each library once a week as part of COVID protocol.

3. New Ballot Measure Discussion- Guest Kathryn Sterbenc, OPL Advocate was joined by Hellen Bloch, OPL Advocate to discuss the Advocates plan for Measure Q renewal.

Helen Bloch shared materials developed by OPL Advocates. Materials emphasize that Libraries are Essential Services and all of the work and accomplishments of the libraries during Shelter in Place.

Katheryn Sterbenc shared the ballot measure process from DD and explained the different roles played by staff, advocates, LAC, campaign committee etc.

4. Audit Review – carried over to April. Commissioner Goings to learn more about how the internal service fund, highlighted in the audit, works.

5. Updated Talking Points for Council – Four key points came out of the discussion in the previous items.

- Fill DPW custodial positions – consider fast tracking TPTS into fulltime positions.

- Library Services are Essential Services
- Budget: With the Federal funds, the Council can consider budgeting beyond the Minimum Maintenance of Service. We want residents to have the best possible experience of the libraries when re-opening and for this two year budget cycle as we go to the voters in 2022 to renew Measure Q.
- We will need their support (read fundraising) for the Measure Q campaign. (DD cost \$200,000)

6. Re-Run Backlog – carried over to April Agenda. Follow up with Victor Sanchez or Marco Torres in DPW.

7. Open Forum/Public Comment (two-minute time limit)