

## Outreach Committee Meeting Draft Minutes

Date: 5/4/2021

Joseph, Carolyn, Alternier, Angelica present

Meeting called to order at 5:50

Carolyn moves to approve minutes, Alternier seconds.

How can we share the relationship mapping document with the public? Ok to have a read only version so that they can view?

Commission doesn't have enough resources to keep up with all of these groups.

Could assign each member of LAC a seat number/letter and be able to understand who is in touch with where there are gaps. Can map out what each commissioner is responsible for. Relationship mapping can lead to more productive presenters to larger LAC. Could have several slots in meetings with more presenters.

Relationship mapping could be helpful for new commissioners. Could it be included in orientation?

There should be a stronger relationship with OUSD and LAC because many students go to library for tutoring etc after school.

Joseph suggests we do outreach to groups in relationship mapping to understand how many members they have and what common interests we have.

Wishes we had a list of who is the manager is for each branch so each person knows who their main point of contact is.

Angelica suggests we invite all of the groups in the mapping to our meetings each month.

We need a mailing list for LAC. Could we have a website like FOPL?

Caleb Smith arrives 6:26.

Regarding relationship mapping:

- How can we publish this?
- How can we maintain this?
- How can we collaborate on this?
- Can anyone on LAC with additions email Joseph or Alternier by June meeting?

Goal is to get it approved in June meeting and publish publicly afterward.

Will need to go over it in June meeting.

Commissioners talk about their experience at reopened libraries — to discuss suggestions.

Agenda building

1. Go through relationship mapping to present final version in June meeting
2. Which community organizations can help us get the word out about library reopening

## Outreach Committee Meeting Draft Minutes

3. Audit Summary project
4. Review of Strategic Plan as We Move into Summer
5. Open Forum/Public Comment (two-minute time limit)
6. Agenda Building
7. Adjournment