



Oakland Public Library

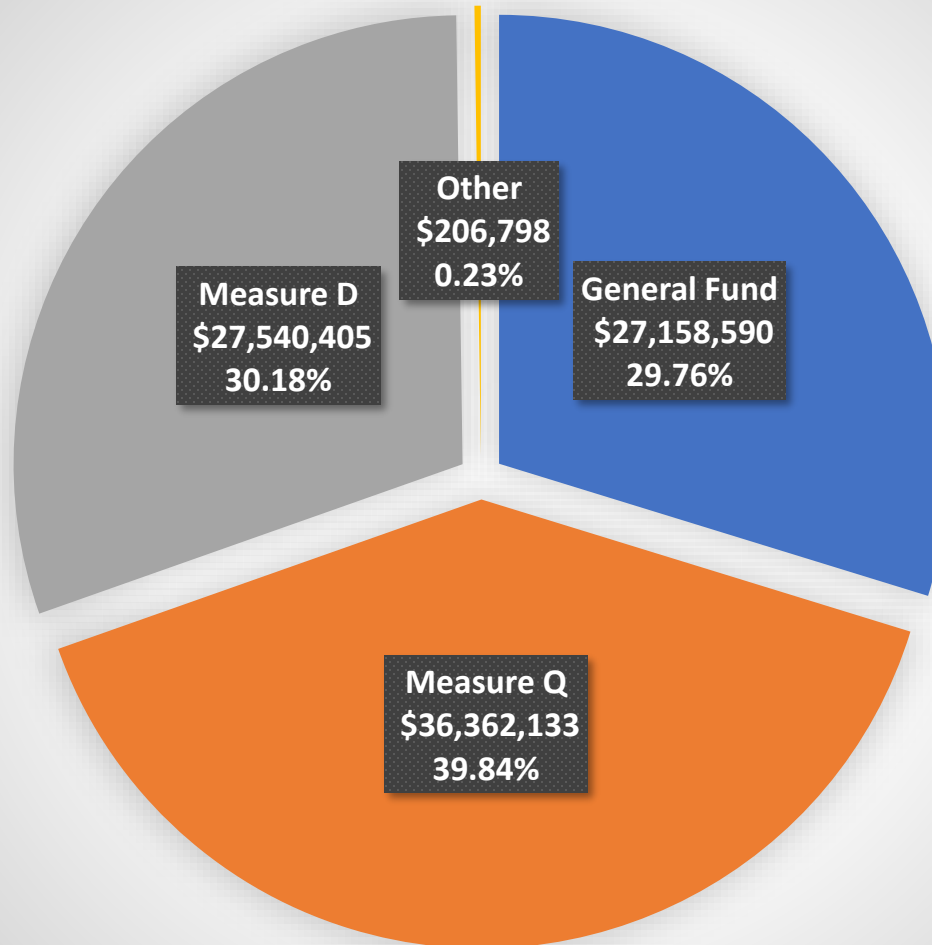
FY 2021-23 Proposed Budget Update

Library Advisory Commission
May 24, 2021



OPL FY 2021-2023 Proposed Budget Funding Sources

Overview: OPL's main operating funding sources consists of the General Purpose Fund (GPF), Measure Q, Measure D and Other Funds





FY 2021-2023 Proposed Measure Q Revenue Budget

Rev orExp	Revenue				
Fund and Desc	2241 - Measure Q - Library Services Retention & Enhancement				
Sum of Total	Column Label				
Row Labels	FY21 Midcycle	FY22 Proposed	FY23 Proposed	Var Y1 (\$)	Var Y2 (\$)
41520 - Local Taxes: Voter-Approved	17,506,963	17,976,561	18,385,572	469,598	409,011
Grand Total	17,506,963	17,976,561	18,385,572	469,598	409,011

- Budgeted revenues in Measure Q increased by \$469,598 in FY22 compared to Midcycle.
- Revenues in FY23 increased by an additional \$409,011.



FY 2021-2023 Proposed Measure Q Expenditure Budget

Department	(All)				
Fund and Desc	2241 - Meas	Q-Library Services Retention & Enhancement			
Rev orExp	Expense				
Sum of Total	Column Labels				
Row Labels	FY21 Midcycle	FY22 Proposed	FY23 Proposed	VAR Y1 (\$)	VAR Y2 (\$)
O&M	4,458,567	4,404,385	4,310,042	(54,182)	(94,343)
Personnel & OH	13,048,396	13,572,176	14,075,530	523,780	503,354
Grand Total	17,506,963	17,976,561	18,385,572	469,598	409,011

- A total of 5.46 FTE vacant positions that were frozen in the FY 21 Midcycle Budget remain frozen in the proposed budget [4.13 FTE Library Aide PT, 0.73 FTE Library Assistant PT and 0.60 FTE Museum Guard] across various Orgs in OPL.
- Cost neutral add/deletes
- Position transfers from Measure D
- Increase in expenditures by \$469,598 in FY 22 compared to Midcycle and an additional increase of \$409,011 in FY 23.



Measure Q Budgeted Positions

Department	Job	FY21	FY22	FY23
Information Technology	Information Systems Spec II.AP243	1.00	2.00	2.00
Information Technology Total		1.00	2.00	2.00
Library	Account Clerk II.AF020	1.00	1.00	1.00
	Archivist.SC256	1.00	1.00	1.00
	Business Analyst II.AP117		1.00	1.00
	Curator AAMLO, Chief.EM131	1.00	1.00	1.00
	Librarian I, PPT.AP215	0.60	3.00	0.60
	Librarian I, PT.AP216	2.95	1.70	1.70
	Librarian I.AP214	3.00	3.00	4.10
	Librarian II, PPT.AP218	0.60	0.60	0.60
	Librarian II, PT.AP219	0.70	0.70	0.70
	Librarian II.AP217	19.00	18.00	19.50
	Librarian, Senior, PT.AP229	0.38		
	Librarian, Senior.AP220	6.00	6.00	6.00
	Library Aide, PPT.AP222	7.40	7.40	7.40
	Library Aide, PT.SS138	28.20	26.71	26.71
	Library Aide.AP221	5.00	5.00	5.00
	Library Assistant, PT.SS139	5.10	4.86	4.86
	Library Assistant, Senior.AP224	10.00	10.00	10.00
	Library Assistant.AP223	17.00	17.00	17.00
	Library Asst, PPT.AP227	1.80	1.80	1.80
	Literacy Assistant, Senior.SS141	1.00	1.00	1.00
	Museum Guard, PPT.PS157		-	-
	Museum Guard, PT.PS158	1.88	1.88	1.88
	Museum Guard.PS155	2.00	2.00	2.00
	Museum Project Coordinator.SC186	1.00	1.00	1.00
	Office Assistant I.SS150	1.00	1.00	1.00
	Office Assistant II.SS153	1.00	1.00	1.00
	Payroll Personnel Clerk III.SS163	1.00	1.00	1.00
	Program Analyst I, PT.AP361	0.50	0.50	0.50
	Web Specialist.AP398		1.00	1.00
Library Total		120.11	120.15	120.35
Grand Total		121.11	122.15	122.35



FY 2021-2023 Proposed Measure D Revenue Budget

Rev orExp	Revenue					
Fund and Desc	2243 - Measure					
Sum of Total	Column Label					
Row Labels	FY21 Midcycle	FY22 Proposed	FY23 Proposed	Var Y1 (\$)	Var Y2 (\$)	
41520 - Local Taxes: Voter-Approved	13,243,470	13,443,261	13,443,261	199,791	-	
49112 - Transfers from Undesignated	1,811,085	24,817	629,066	(1,786,268)	604,249	
Grand Total	15,054,555	13,468,078	14,072,327	(1,586,477)	604,249	

- Measure D fund balance at the beginning of FY 2021 was approximately \$5.7m. \$1.8m fund balance was budgeted in FY 21 to absorb the position transfers from GPF as a result in the reduction of our Maintenance of Effort.
- FY 21-23 less reliance on fund balance due to the restoration of the Maintenance of Effort.
- Budgeted tax revenues increased by \$199,791 in the proposed budget compared to the FY 21 Midcycle.



FY 2021-2023 Proposed Measure D Expenditure Budget

Rev orExp	Expense				
Department	(All)				
Fund and Desc	2243 - Measure	Parcel Tax to Maintain, Protect & Improve Library Services			
Sum of Total	Column Label:				
Row Labels	FY21 Midcycle	FY22 Proposed	FY23 Proposed	VAR Y1 (\$)	VAR Y2 (\$)
O&M	2,980,094	2,701,073	2,562,191	(279,021)	(138,882)
Personnel & OH	12,074,461	10,767,005	11,510,136	(1,307,456)	743,131
Grand Total	15,054,555	13,468,078	14,072,327	(1,586,477)	604,249

- A total of 3.20 FTE vacant Library Aide, PPT positions were frozen.
- Cost neutral add/deletes
- Position transfers out of Measure D into the General-Purpose Fund and Measure Q
- Overall decrease in expenditures by \$1,586,477 in FY 22 compared to Midcycle and an additional increase of \$604,249 in FY 23.



Measure D Positions

Sum of Allocated FTE		Year		
Department	Job	FY21	FY22	FY23
Information Technology	Information Systems Spec II.AP243	1.00	-	-
	Information Systems Spec III.AP241	1.00	1.00	1.00
Information Technology Total		2.00	1.00	1.00
Library	Account Clerk III.AF030	1.00	1.00	1.00
	Administrative Analyst I.AP103	1.00	1.00	1.00
	Business Analyst IV.AP433	1.00	1.00	1.00
	Graphic Design Specialist.AP191		1.00	1.00
	Librarian I, PPT.AP215	4.20	1.80	4.20
	Librarian I.AP214	17.00	14.00	14.00
	Librarian II.AP217	5.00	2.00	2.00
	Librarian, Senior, PPT.AP228	0.60	0.60	0.60
	Librarian, Senior.AP220	4.00	4.00	4.00
	Librarian, Supervising.SC172	5.00	5.00	5.00
	Library Aide, PPT.AP222	17.20	14.00	14.00
	Library Aide.AP221	17.00	16.00	16.00
	Library Assistant, Senior, PPT.AP225	1.20	0.60	0.60
	Library Assistant, Senior.AP224	1.00	1.00	1.00
	Library Assistant.AP223	9.00	9.00	9.00
	Library Asst, PPT.AP227	10.40	9.20	9.20
	Management Assistant.AP235	0.40	0.40	0.40
	Office Assistant I.SS150	1.00	1.00	1.00
	Office Assistant II.SS153	1.00	1.00	1.00
	Project Manager.EM216	1.00	1.00	1.00
Public Information Officer II.AP299	1.00	1.00	1.00	
Library Total		99.00	85.60	88.00
Public Works	Custodian, PPT.TR121	1.60	-	-
	Painter.TR159		1.00	1.00
Public Works Total		1.60	1.00	1.00
Grand Total		102.60	87.60	90.00



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