



## LIBRARY ADVISORY COMMISSION (LAC) FINAL MINUTES

---

---

**DATE:** January 29, 2018

**LOCATION:** Main Library Brad Walters Community Room

---

**CALL TO ORDER:** The meeting was convened by Chairperson Barbero at 5:30 p.m.

### **ROLL CALL:**

**COMMISSION MEMBERS PRESENT: 12** Victoria Barbero, Chairperson  
Lesley Mandros Bell  
Reginald Constant  
Rebekah Randle  
Aurea Lewis  
Laura Liang  
Rosa Montgomery  
Susanne Perkins  
Andrew Racle, Vice Chair  
Sarah McClung  
Nathaniel Dumas  
Tyron Jordan

**COMMISSION MEMBERS EXCUSED: 3** Charles Sanchez  
Ken Lupoff  
Kerrick Goodman-Lucker

**STAFF PRESENT:** Gerry Garzón, Director  
Jamie Turbak, Associate Director  
Gene Tom, Chief Financial Officer  
Mary Schrader, Recorder

**Guests:** Amber Macaulay, City Attorney  
Trish Hine, City Attorney  
Jelani Killings, Public Ethics Commission

## **1. Approval of Minutes**

Chairperson Barbero called for a motion to approve the minutes of November 27, 2017. Commissioner Montgomery made a motion to approve the minutes as recorded. Commissioner Mandros Bell seconded the motion. All approved.

Votes: Yes – 12; Noes – 0; Abstentions – 0

## **2. Brown Act / Sunshine Presentation – Information Report**

Amber Macaulay, City Attorney's Office, briefed the Commission on the California State Brown Act and the Oakland Sunshine Ordinance to follow procedures for public meetings.

## **3. Public Ethics Commission Presentation – Information Report**

Jelani Killings and Trish Hine, representing the Public Ethic's Commission, gave an overview of guidelines and protocol on what commissioners are allowed to do during an election campaign.

Discussion and questions followed both presentations.

## **4. Chairperson's Commission Activities Report – Chairperson Barbero**

- Welcomed new LAC Commissioners Nathaniel Dumas and Tyron Jordan.
- Commissioners Constant and Randle were confirmed for a second term.
- The LAC mixer was very successful. FOPL made \$600 from the bake sale.
- Chairperson Barbero attended and spoke at a few Council meetings concerning the tax measure. The measure will be voted on at the February 6<sup>th</sup> Council meeting.
- Attended the Women's Rally on January 20 and distributed over 500 flyers.
- Held an orientation with Nate Dumas, and will schedule another with Tyron Jordan.
- Made campaign calls and attended meetings.
- Both Commissioners Barbero and Racle's terms are up in November 2018 and will need replacing. Commissioners are encouraged to look and recommend candidates for LAC.
- There are two LAC positions to fill: 1) Chairing the Commission, and 2) Sustainability Committee needs a Vice-Chair or Co-Chair. Send an email to Chairperson if you are interested. Please think seriously about the leadership positions.
- We also need help with the campaign. No one helped at the Women's Rally from the Commission. FOPL has put out a dare for the commissioners to hold house parties or phone bank. A fact sheet and donation sheet were passed out.
- Vice Chair Racle added that Chairperson Barbero and Kathryn Sterbenc are chairing the campaign. We need commissioners to step up and help with the campaign.
- Discussion about the LAC's strategic plan meeting. No date has been set, and might do it as part of a regularly scheduled LAC meeting.
- Reminded Commissioners that the LAC's charge is to 1) oversee Measure Q; 2) Liaison with the Council; and 3) Advocate for the Library.

#### **4. OPL Staff Activities Reports**

##### **Director's report highlights:**

- Citywide strike shutdown the entire city from December 5-11.
- Prepared informational report for the potential Library tax measure.
- Immediately in January, began writing the report and resolution and ordinance – the enabling legislation – for the Library tax measure in June 2018.
- On January 17<sup>th</sup>, the Main Library had a major power outage that affected all staff and public computers, phones, boilers, heat, lighting, and the network server that powers the branch check in/out, internet and printers. Power was restored on January 22<sup>nd</sup>.
- On February 6<sup>th</sup>, staff is presenting to City Council a report and resolution for approval to adopt legislation to place a Library parcel tax measure on the June 5, 2018 Ballot. This is a crucial meeting. Chairperson Barbero urged the Commissioners to attend this meeting and support “Maintenance of effort” for the June tax measure.
  
- Associate Director Jamie Turbak gave a brief update on the iBond projects.

#### **5. Outreach Standing Committee Update – None**

#### **6. Sustainability Committee Update – None**

#### **7. Commissioner's Advocacy Reports**

- Commissioner McClung – no report
- Commissioner Mandros Bell – attended the Tool Lending Library meeting. TLL held an Electrical workshop with 50 people attending; looking into “Contractor in the Cellar” classes. People would sign up for timeslots to get advice. TLL is waiting to hear the City's response on funding for their expansion. The Friends are trying to recruit more Friends from all parts of the City.
- Commissioner Montgomery – reminded that commissioners need to complete Form 700.
- Commissioner Lewis – AAMLO is hosting a whole month of Saturday programs on the lives of African Americans in the Bay Area. Feb. 3 – One Hand Tied; Feb. 10 – Finding Our Place; Feb. 17 – Buffalo Soldiers; Feb. 24 – Why We Fight. Brookfield branch is doing okay.
- Vice Chair Racle – no report
- Chairperson Barbero – Lakeview branch doing well.
- Commissioner Constant – West Oakland branch raised \$333 which will be used for Grandparent's Day. The Friends will not get their own 501(c)3 yet. He will meet with Supervising Librarian Burton about issues with the branch. Met with Nancy Sherman, a community member working on the West Oakland Walk, about promoting the walk.
- Commissioner Randle – Piedmont Avenue branch had WiFi during Main's electrical outage, and used laptops for checkout. The branch is still a community space. There was no custodial service over the Christmas holiday. There are still soft spots on the floor of the library. Chairperson Barbero mentioned that the Piedmont Branch Friends have donated money toward the tax measure campaign.
- Perkins – Attended Melrose Friends' meeting on January 9. They still want a marked disabled parking spot. The business across the street is still a problem.

- Commissioner Liang – Asian branch is doing well. Preparing for the Lunar New Year's celebration, which is usually the busiest day of the year. A Chinese brush painting program is the following week.
- Commissioner Perkins – East Oakland Branch Friend's group meeting February 3 at 10:30.

#### **8. Agenda Building**

- February: Measure Q; Immigration; Privacy; Homeless; Opioid epidemic; Endorsement for the Ballot Measure
- March – Strategic Plan

#### **9. Open Forum/Announcements**

Four guests identified themselves and expressed concerns about no program at AAMLO this year honoring Dr. Martin Luther King, Jr. despite a history of film programs on MLK Jr. Day in previous years.

#### **10. Adjournment** - Meeting adjourned at 7:43 pm.

Submitted by: Gerry Garzón, Library Director