

**SUSTAINABILITY COMMITTEE
OAKLAND PUBLIC LIBRARY ADVISORY COMMISSION**

Minutes – March 13, 2019 6:30 PM

Location: Buttercup Grill, 229 Broadway

Present: Jessica Jung, Mary Forte, Cathy Smith, Ada Chan

1. General Business

February sustainability committee meeting draft minutes were unanimously approved. The Cesar Chavez branch was selected for future meetings – Commissioner Chan volunteered to contact Cesar Chavez to check availability.

General discussion about attendance - several LAC members were interested in Sustainability Committee but were asked to wait since we had a full committee.

Replace committee members that have missed last three meetings, with those on waiting list.

2. Talking Points for meetings with City Council Members

Logistics

Chairperson Mandros-Bell asked that commissioners begin scheduling meetings with Council Members.

LAC members present at February meeting have signed up to meet with specific council members.

Purpose of Meetings with City Council

Meet and greet, Measure Q update and planning for the libraries.

Potential talking points:

- a. **If Audit is not going to occur annually. . . what is the rationale?** Both Measure Q and D included a requirement of an annual audit. This is not occurring and should be highlighted to council members.
- b. **What are the city's plans to restore funding to the library and for continued commitment to expanding the library?** As measure Q sunsets, is the city making plans to fund the library if the measure isn't renewed. Also, what are the plans for a new main branch, if any.
- c. **Orientation For New City Council Members:**
Sheng Tao, Nikki Bas, Loren Taylor
General information - Number of branches, range of services etc.
District Branch-Specific information
- d. **Materials for meetings**
Library annual report
OPL Newsletter
OPL orientation flyer

3. Talking Points and Specific Questions for Budget 101

Purpose of item is for committee members to be clear about the Measure Q expenditures, structural deficit, etc. in order to meet with Council Members and report back with some integrity. To get an understanding of general fund levels of funding to the library over time and to understand how funding of branches and programming occurs.

4. Downtown Plan

- The committee gave clear feedback to planning staff.
- Friends of the library will be making an announcement in their newsletter.
- Comment Period is closed

5. Recruiting and Staffing & GARE – Racial Equity Analysis

The City has an Equity Officer. In the future, follow up to see if there was any evaluation of library services.

6. Open Forum

No public comment

7. Meeting adjourned

Respectfully submitted,
Commissioners Smith and Chan