



LIBRARY ADVISORY COMMISSION (LAC) DRAFT MINUTES

Date: February 22, 2021

Recording: http://oakland.granicus.com/MediaPlayer.php?publish_id=ec32c2de-7c4b-11eb-96cb-0050569183fa

Location: Zoom video conference

Pursuant to the Governor's Executive Order N-29-20, all members of the Oakland Public Library (OPL) Advisory Commission joined the meeting via phone/video conference and no teleconference locations were required.

CALL TO ORDER: Co-Chair Nathaniel Dumas called the meeting to order at 5:32 p.m.

ROLL CALL:

COMMISSIONERS PRESENT: 12

Ada Chan
Alternier Cook
Angelica Valentine
Caleb Smith, Co-Chair
Carolyn Moskovitz, Vice-Chair
Cathy Smith
Jessica Jung
Joseph Karwat
Mary Forte
Mary Going
Mary Jo Cook
Nathaniel Dumas, Co-Chair
Ayushi Roy (Pending)

COMMISSIONERS ABSENT: 2

Tyron Jordan
Viola Gonzales

STAFF PRESENT:

Jamie Turbak, OPL Director
Kere Gonzales, Executive Assistant to the Director
Janelle Montu, Financial Officer

1. Approval of Draft Minutes: January 25, 2021

Commissioner Mary Jo Cook made a motion to approve the minutes. Commissioner Carolyn Moskowitz seconded the motion. Co-chair Nathaniel Dumas abstained. All others in favor. Motion approved.

2. Race and Equity Team Presentation

Racial Equity Team members Celia Davis and Linda Nguyen gave a presentation about racial equity work within the Library. They are willing to return to a future meeting to discuss collections.

3. Auditor’s Report

City of Oakland Auditor, Courtney Ruby shared the audit results. In summary, it was confirmed the Library spent Measure Q and D proceeds in accordance with their respective requirements, met the minimum General Fund appropriation requirement, and met the Measure Q Reserve Fund requirement. Additionally, the audit found the Library implemented the two recommendations from the 2018 audit of Measure Q. The analysis also confirmed the combined support of the annual Measure Q parcel tax and the General Fund over time was inadequate to provide the necessary financial support for the Library, leading to the depletion of available Measure Q funds and the placement of Measure D on the ballot in 2018. Comments and questions were taken from members of the public.

4. Director’s Report

To: Library Advisory Commission
From: Jamie Turbak, Director, Oakland Public Library
Date: February 22, 2020
Re: Oakland Public Library (OPL) – Director’s Monthly Report

General Updates:

- About 60 library employees joined the zoom puzzle party on Friday, January 29th in lieu of an employee holiday party. The puzzles were very difficult and especially challenging at the end of a work week, but it was good to hear staff laugh and have fun.
- I submitted the Library’s budget proposal for Fiscal Year 21-23 on February 3rd. I have a meeting with the City Administrator’s Office and Budget Office on March 9th to review the proposal.
- Richard Battersby and I met with Mayor Schaaf on Friday, February 5th. There was some discussion of long-term facility goals with joint-use facilities among City Departments such as OPRYD and HSD. Public Works explained their staffing. I asked for PWA and the Mayor’s support on funding a painter for the Library. PWA and Library agreed to have quarterly meetings to review open service tickets.

- Library Management met with SEIU Local 1021 four times regarding plans for “inside services” with a fifth and final meeting scheduled this week. Our tentative plan is to start with a few library computer labs for the initial step of providing service to the public inside the library when Alameda County moves to the “Red Tier”. The computer lab locations might be 81st Ave, Melrose, West and Golden Gate branches. When Alameda County moves to the “Orange Tier”, library locations might open for “OPL Express”, a reduced version of inside services limited to checking out materials and computer use.
- Food distribution at 81st Avenue Branch Library has been cancelled on Mondays but continues on Wednesdays and Fridays through March. This is due to decreased funding by World Central Kitchen. Food distribution continues unchanged at Chavez and Melrose Branch Libraries.
- The Resolution to sign the contract for Library services with City of Emeryville is scheduled on consent for City Council March 2, 2021.

Media:

- Oaklandside (website): February 17, 2021, [The sweetest escape: a love letter to Oakland's libraries](#)
- We Bike Oakland (newsletter): 28th Edition, Winter 2021, page 2, [Oakland Public Library community bike programs refurbish and distribute 56 bikes](#)

5. Co-Chairpersons' Commission Report

Co-Chair Caleb Smith reported that he met with OPL advocates and there is a document in the works to distinguish the LAC from the advocates. He also reported there is a new federal bill which allows money to be spent on Library construction.

Co-Chair Nathaniel Dumas expressed pleasure at having new Commissioner Ayushi Roy.

6. Standing Committee Reports

Outreach – The committee is setting up working groups and working on relationship mapping to uphold and build new relationships and want a listserv to communicate with the public. Life after Covid; would like to continue meeting in Zoom after things open back up.

Sustainability – Commissioner Mary Forte is the new Co-Chair along with Commissioner Ada Chan. Commissioner Cathy Smith is stepping away as of April. The committee is working with Public Works regarding maintenance and will review the audit at their next meeting.

7. Meeting with Electeds Update

Commissioners were reminded to schedule meetings with their electeds. Commissioner Jung will meet with Councilmember Bas on March 3rd. Commissioners Forte and Chan met with Councilmember Reid in February. A request was made to have recent stories of patrons being helped by the Library added to the talking points.

8. Commissioner’s Advocacy Reports

No report was given.

9. Agenda Building

Suggestions were made for future agenda items:

Senate bill- We need Oakland lobbyist support.

Strategic plan- What work are the committees doing?

Use of pronouns-It was suggested the pronouns be added to the Zoom names.

10. Open Forum/ Public Comment (two-minute time limit)

There were no public comments.

11. Adjournment - Meeting adjourned at 7:33 PM

Respectfully submitted,

/ s /

Kere Gonzales, Executive Assistant to the Director