

## Library Advisory Commission Sustainability Subcommittee - Draft Minutes

**Date:** January 13, 2021

**Call to Order:** The meeting was called to order at 6:03PM

**Commissioners in attendance:** Nathaniel Dumas, Mary Jo Cook, Cathy Smith, Mary Forte, Mary Going, Jessica Jung

**Commissioners absent:** Ada Chan

**Invited Speaker:** Calvin Hao, Project Manager Oakland Public Works Department

### 1. Review and Approval of Draft Minutes–

- I. Commissioner Forte suggested 2 edits to the December minutes
  - i. The member of the public in attendance is named Assata Olugbala not Asada Olugbala
  - ii. Under section 3.I.iii Commissioner Cook’s name should be Mary Jo, not May Jo
- II. Commissioner Forte moved to approve the December meeting minutes as amended, Commissioner Cook seconded the motion. The minutes were approved unanimously by Commissioners.

### 2. Calvin Hao - Oakland Public Works

- I. Mr. Hao provided updates and information on the feasibility studies for Hoover Durant and Main Libraries
  - i. As background, there was a 2006 Master Facilities Plan that identified 81<sup>st</sup> Avenue, San Antonio, and Hoover Durant as library deserts. This request for proposal (“RFP”) will be based on the 2006 Master Facilities Plan but will also have updates.
  - ii. Commissioners were informed that changes in the City’s Budget will not affect the feasibility studies because they are funded by Measure KK. The project managers are funded by each project and not by the general fund however there is a staffing shortage because of the city’s hiring freeze. So, though the city has the money to hire for these positions, they are not being filled creating work backlogs.
  - iii. Since our last update, Mr. Hao has been working together with Director Turback and others to generate a draft of the RFP that will be completed by the end of the month. Development of the plan has involved discussions with key stakeholders including a preliminary consultation with the Friends of the Hoover Durant Library who will have continued input as the project progresses.
  - iv. The draft outline included both the Hoover Durant and Main libraries with the ability to provide a work proposal for either branch or both together. If two separate contractors are chosen, one for each branch, there will be a process for how the two work together to avoid redundancies.
  - v. The plan will only include high-level estimates of maintenance costs including estimates for operations and maintenance and retrofitting needs. The study will also make site and funding source recommendations.

### 3. Updates on Committee Assignments

- I. Commissioner Cook has developed a set of talking points for meetings with elected officials that will be disseminated to the group. She has also been working with OPL to find a way for the Commissioners to share files while still maintaining transparency

II. Commissioner Going looked into the payments made from the Cities of Piedmont and Emeryville to Oakland as consideration for the ability to use Oakland's Public Library System. Piedmont pays approximately \$350,000 annually which is approximately the same per capita cost as Oakland incurs. Emeryville pays approximately \$120,000 annually. Piedmont and Emeryville have similar populations.

**4. Open Forum**

I. No members of the public attended

**5. Agenda Building for the Sustainability Committee:**

I. February 2021 – invite FOPL to come speak about the timeline for getting a measure on the 2022 ballot for funding OPL.

Meeting was Adjourned at 7:30PM

Respectfully Submitted,  
Commissioner Cathy Smith