

Library Advisory Commission Sustainability Subcommittee - Draft Minutes

Date: September 16, 2020

Call to Order: The meeting was called to order at 6:35PM

Commissioners in attendance: Ada Chan, Mary Forte, Cathy Smith, Jessica Jung, Nathaniel Dumas

Commissioners absent: Viola Gonzalez, Mary Jo Cook

Members of the Public: Karen Roye from Friends of AAMLO

1. Review Talking Points with Elected Officials –

- I. Commissioner Chan reported back on her meeting with Councilmember Thao. She and Commissioner MJ Cook used the time to prepare the Councilmember on an upcoming meeting with the public and make her aware of the library's services. Tailoring the talking points to the situation is important when meeting with City Council.

2. Review library advisory commission strategic plan

- I. Review of current OPL strategic plan goals:
 - i. Reach people where they are
 - ii. Improve physical space
 - iii. Increase operational efficiencies
 - iv. Increase funding
 - v. Develop, retain and attract quality staff
- II. Discussed overall goals for a revised strategic plan including increasing the volume of outreach materials to educate where Measure D and Measure Q money is spent
- III. The revised plan could include a timeline for renewing Q (2021-2022)
- IV. Commissioners would like an assessment of all 18 libraries to determine what investment is needed in each

3. Open Forum

- I. We have money for certain capital projects but nothing is being done.
- II. Ms. Roye expressed support from AAMLO and an interest in advocating for LAC's ongoing work.

4. Agenda Building for the Sustainability Committee:

- I. Quarterly meetings with Oakland Public Works

5. Agenda Building for LAC

- I. Capital improvement updates
- II. Facilities management updates/backlog
- III. Feasibility study update
- IV. How OPL is letting the constituents know about the services of the library, platforms of communication, who are you serving.

Meeting was adjourned at 8:08PM

Respectfully Submitted,
Commissioner Cathy Smith