

**Library Advisory Commission Outreach Committee Meeting  
Monday, February 12, 2018 - Minutes  
Location: Buttercup Grill**

Attending: Co-chairs Victoria Barbero and Lesley Mandros Bell, Ken Lupoff

Meeting called to order at 6: 35 pm

1. Minutes of February 12, 2018 meeting reviewed. V. Barbero moved to approve the minutes as recorded, K. Luppoff seconded. Minutes approved.
2. Picked a date for the 2018 LAC Holiday Mixer at AAMLO, Sunday December 2nd. (Victoria to follow up with Commissioner Lewis to confirm date with AAMLO staff).
3. Worked on developing language for a resolution to be presented at next LAC meeting (Feb 28) indicating LAC support of the upcoming ballot measure to be signed by all commissioners. (per discussion with Ethics Commission members at January LAC meeting, this action is considered allowable).

Language of resolution to be edited further by Barbero, Lupoff and Mandros Bell, then shared with other commissioners in advance of meeting.

4. Discussed items for Strategy Planning session to be held after March LAC meeting
  - noted that we should request snacks/dinner for this late meeting;
  - moved to develop guidelines / on boarding outline for new commissioners that would quickly sum up their responsibilities;
  - discussed possible need for code of conduct to be developed for responsibilities and appropriate interaction with library friends and staff;
  - suggested creating a list of library activities to help commissioners be aware of/advocate for library more specifically with upcoming bond measure.
5. Brainstormed outreach and fundraising ideas, specifically local authors, publishers, booksellers and literary people as intended audience.

Meeting adjourned at 7:30 pm.

Respectfully submitted by: Lesley Mandros-Bell