



**LIBRARY ADVISORY COMMISSION (LAC) DRAFT MINUTES**

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**Date:** March 28, 2022

**Recording:** [http://oakland.granicus.com/MediaPlayer.php?publish\\_id=3bfc823d-b503-11ec-a5da-0050569183fa](http://oakland.granicus.com/MediaPlayer.php?publish_id=3bfc823d-b503-11ec-a5da-0050569183fa)

**Location:** Zoom video conference

Pursuant to California Government Code section 54953(e), Library Advisory Commission Board Members/Commissioners, as well as City staff, will participate via phone/video conference, and no physical teleconference locations are required.

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**CALL TO ORDER:** Co-Chair Nathaniel Dumas called the meeting to order at 5:35 p.m.

**ROLL CALL:**

**COMMISSIONERS PRESENT: 10**

Alternier Cook  
Mary Jo Cook  
Nathaniel Dumas, Co-Chair  
Mary Forte, Vice-Chair  
Ayushi Roy  
Karen Roye  
Caleb Smith,  
Cathy Smith  
Cristina Tostado  
Angelica Valentine

**COMMISSIONERS ABSENT: 1**

Carolyn Moskovitz, Co-Chair

**STAFF PRESENT: 3**

Jamie Turbak, OPL Director  
Kere Gonzales, Executive Assistant to the Director  
Janelle Montu, Chief Financial Officer

**1. Approval of Draft Minutes: February 28, 2022**

Commissioner Mary Forte made a motion to approve the minutes. Commissioner Caleb Smith seconded the motion. Commissioner Angelica Valentine abstained. All in favor. Motion approved.

**2. AB-361 Adoption of Teleconference Resolution**

In 2020, due to Covid-19, the Governor issued emergency executive order N-29-20 which suspended the teleconferencing requirements of the Brown Act. That executive order expired on September 30, 2021.

In September 2021, Assembly Bill 361 was signed and authorized local agencies to use teleconference without complying with the teleconference requirements imposed by the Brown Act when the legislative body holds a meeting during a declared state of emergency. This resolution is being re-adopted so that the commission can meet via teleconference.

Commissioner Alternier Cook made a motion to adopt the resolution. Commissioner Caleb Smith seconded the motion. Commissioners Ayushi Roy, Christina Tostado and Angelica Valentine were not present for this portion of the meeting and did not cast a vote. All others in favor. Motion approved and resolution adopted.

**3. Open Forum/Public Comment (2-minute limit)**

Staff to the Commission, Kere Gonzales, noted here that the published agenda had an error; public comments were taken under item 3, not item 12 as noted on the agenda. Public comments can be heard by clicking the link to the recording at the top of these minutes.

**4. Library Budget Update**

Chief Financial Officer Janelle Montu gave a presentation on the Fiscal Year 2023 Baseline Midcycle budget and stated that the proposed budget would go to City Council for approval in May. Janelle gave a breakdown of the baseline budgets for General Fund, Measure Q and Measure D. She also covered the midcycle budget requests which included adding money to the General Fund for new positions and O&M. In closing her presentation, Janelle covered the budget vs. actuals in the General Fund, Measure Q and Measure D.

**5. LAC Endorsement of Library Measure on 6/7/22 Ballot**

Staff to the Commission, Kere Gonzales, reminded the Commission that prior to any vote comments would need to be taken from any member of the public or commissioner who wished to speak in favor or opposition of the measure.

Director Turbak explained that the ballot measure is now named Measure C and is an extension and reauthorization of Measure Q which was passed in 2004 and set to expire in 20 years. She also detailed a few revisions to language such as including services to the unhoused population and going from a 20-year tax to a 30-year tax.

Commissioner Mary Forte made a motion that the Library Advisory Commission take the official position of endorsing Measure C. Commissioner Mary Jo Cook seconded the

motion. Commissioners Ayushi Roy and Cristina Tostado were not present for this portion of the meeting and did not cast a vote. All others in favor. Motion approved.

#### 6. **Life Enrichment Committee Annual Memo**

Co-chair Nate Dumas opened the floor for discussion about what should be included in the memo. The ideas were:

- Stats from the mixer
- Stats from online vs. in-person services at OPL
- Maintenance
- Custodial/Ask OPW to fund more positions
- Impact Fee Update

Staff to the Commission, Kere Gonzales asked the Co-chairs of the subcommittees to add this agenda topic to their April agendas so that the ideas could be brought to the next full LAC meeting and finalized in compliance with Brown Act.

#### 7. **Director's Update**

Director Jamie Turbak covered the following:

- **Custodians for the Library-** Public Works provided the budget of dedicated staff for the Library. There are 6.0 FTE, 0.4 PPT, and 6.79 TPT. That means there's an equivalent of 13 bodies for all branches. There is no update on the hiring at the time of update.
- **Measure C-** City Council approved for June 7<sup>th</sup> ballot. There will be factual information posted on OPL's website.
- **Feasibility Study-** The consultants are working with the project manager to refine their fee proposal. The project manager is working on the report that will go to City Council that will recommend the consultants for hire at which time they can start doing the work.
- **Piedmont Library-** There is a non-binding agreement between parties. Expect to have a lease agreement go before City Council at the end of the summer.
- **Statistics on Electronic Use-** Director Turbak shared several statistics for electronic use of the OPL resources from fiscal year 2020-2021.
- **Partnership with Eat, Learn, Play-** Eat, Learn, Play is the foundation of Ayesha and Steph Curry. There is a new initiative called "Little Town Libraries" launching in early April. The Currys want to build, install, and steward 150 little town libraries. OPL will help to identify where the libraries will go and help coordinate the purchase and distribution of books. OPL is excited about this partnership.
- **Grants for AAMLO and Brookfield Projects-** OPL has submitted a \$5M grant to the state library for repairs to AAMLO and Brookfield through the Building Forward Grant. The grant requires a 1:1 match that will come from Measure KK funds.

#### 8. **Co-chairperson' Commission Update**

Co-chair Nate Dumas reported that he signed the argument and rebuttal for Measure C.

#### 9. **Meeting with Electeds Update**

Commissioner Mary Forte reported that she and Commissioner Cristina Tostado met with Councilmember Reid who had questions regarding the frequency of audits. They also discussed maintenance, the equity of staffing of the libraries, and the Piedmont branch.

Commissioner Mary Jo Cook met with Councilmember Thao who expressed frustration about the hiring process within the City of Oakland. In response to the suggestion to invite HR Director to the next meeting, Co-chair Dumas stated that Chairs would discuss at the next agenda planning meeting.

Commissioner Karen Roy reported that Councilmember Fife attended an event at AAMLO in celebration of Women’s History Month. She gave an award to the Friends and Stewards of AAMLO President on behalf of the group.

As an advocacy report, Commissioner Alternier Cook reported that the exterior of the West Oakland branch needed additional maintenance services.

## **10. Agenda Building**

- **May-** Presentations from Neighboring Commissions
- **June-** Strategic Plan Revision
- **July-** Recess
- **August-** Racial Equity Team Presentation
- **Fall-** Budget Update, Public Works

## **11. Adjournment - Meeting adjourned at 7:26 PM**

Respectfully submitted,

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Kere Gonzales, Executive Assistant to the Director