

Library Advisory Commission Sustainability Subcommittee - Draft Minutes

Date: February 9, 2022

Call to Order: The meeting was called to order at 6:03PM

Commissioners in attendance: Nathaniel Dumas, Mary Jo Cook, Cathy Smith, Mary Forte, Karen Roye

Commissioners absent: none

1. Review and Approval of Draft Minutes–

- I. Commissioner Cathy Smith moved to approve the November meeting minutes, Commissioner Cook seconded the motion. The minutes were approved unanimously by Commissioners.

2. Election of Co-chairs

- I. Commissioner Forte describes that there have typically been co-chairs for this committee.
- II. None of the commissioners feel that they have the bandwidth or experience to be a fulltime chair of the committee
- III. Commissioner Forte suggests that the commissioners rotate acting as chair. Commissioner Smith suggests that the commissioner chairing the next meeting take notes for the current meeting. Commissioner Smith took notes for the February meeting and will chair the April meeting.

3. Updates on Talking Points with Elected Officials

- I. Commissioner Cook will update the elected talking points to thank them for attending the December LAC mixer.

4. Update on City Maintenance Worker Interviews and Hiring

- I. Commissioner Forte has spoken with OPW Custodial Services Supervisor Mark Hayes and reports that there are still no offers out for the open maintenance positions for library custodians.
- II. Commissioner Roye asks how many positions in public works are dedicated to the library. Commissioner Dumas will ask Director Turbak and possibly have an answer at the February Commission Meeting.

5. Update on Strategic Plan Mission Statement

- I. The commissioners opened with a discussion of the name “Sustainability” and how it has an environmental connotation in generic public use versus in government. There was no decision to change the name of the committee at this time.
- II. The Commissioners discuss the roles of the committee to:
 - i. Ensure that the elected official understand the role and importance of the library.
 - ii. Distill the library budget for the rest of the commission.
 - iii. Provide input into the long-term plans of the library
 - iv. Ensure a positive public experience through appropriate maintenance and financing of the library.

6. Open Forum

- I. No members of the public attended

7. Agenda Building for the Sustainability Committee:

- I. April 2022 – revisit the development of a library branch survey, refine the committee mission and vision statements.

II. June 2022 – get an update on the feasibility studies from Calvin Hao.

Respectfully Submitted,
Commissioner Cathy Smith