

Library Commission Sustainability Committee – Special Meeting Draft Minutes

Date: February 8, 2024

Call to Order: The meeting was called to order at 6:00 PM by Committee Chair Commissioner Karen Roye

Commissioners in Attendance: Alex Weinberg, Brad Boyd, Chiye Azuma, Karen Roye, Mary Forte.

Commissioners Absent: Karen Zukor

1. Public Comment/Open Forum

No members of the public were present. Public comment was closed.

2. Review and Approval of November Special Meeting Draft Minutes

Minutes were amended to reflect more conversation about meeting frequency under agenda item “Future of Sustainability Committee”. A motion made by Commissioner Forte, second by Commissioner Boyd to approved the minutes as amended. Commissioner Weinberg was not present for this portion of the meeting and did not cast a vote. All others in Favor.

3. Committee Chair Election

Commissioner Azuma nominated Commissioner Boyd to Chair the committee. Commissioner Boyd accepted the nomination. A vote was taken; Commissioner Boyd abstained from the vote. Commissioner Weinberg was not present for this portion of the meeting and did not cast a vote. All others in Favor. Commissioner Boyd will chair the committee effective the April meeting.

4. Review Draft Survey

There were questions and points of clarification regarding the draft survey as follows:

- Question 1- Should this include additional options for volunteer and commissioner?
- Question 6- Can we clarify if this survey is geared towards adults or children?
- Questions 7-9- It was suggested to look at the feasibility study surveys to see how demographics are captured on those.
- A new ad hoc was formed: Commissioners Weinberg, Boyd, and Roye are ad hoc members. Commissioner Forte is no longer on ad hoc group.
- Karen Roye will locate feasibility study surveys and send links to committee.
- Committee members will send their feedback to members of new ad hoc group.
- Ad hoc group will meet with Jamie to review survey and get feedback.

5. Review Action Plan

There was not sufficient time to cover this discussion. This will be the only item agendized for the April 2024 meeting. The attachments for the discussion will be the 2023 Annual Life Enrichment Committee report and the April 13, 2023 Sustainability Committee meeting minutes which will be used as guides to help define the role and mission of the committee.

6. Quarterly Maintenance Report

Due to Commissioner Forte’s enhanced duty in her new role as Co-chair to the full commission, the responsibility of receiving and formatting the Quarterly Maintenance Report and Summary was assumed by Commissioner Weinberg. Effective with the next release on March 31, 2024, Commissioner Weinberg will receive, format, and edit the Quarterly Maintenance Report and Summary for distribution and discussion at the full commission meetings.

7. Agenda Building- April- Action Plan Update (see item 5 above).**8. Meeting adjournment**

Moved by Commissioner Forte, second by Commissioner Azuma. All in favor. Meeting was adjourned at 7:13pm.

Respectfully Submitted,
Kere Gonzales