

**Library Commission Sustainability Committee-Draft Minutes**

**Date:** October 10, 2024

**Call to Order:** The meeting was called to order at 6:03PM by Committee Chair Commissioner Brad Boyd

**Commissioners in Attendance:** Chiye Azuma, Brad Boyd, Mary Forte, Karen Roye, Karen Zukor

**Commissioners Absent:** Alex Weinstein

**1. Public Comment/Open Forum**

No members of the public were present. Public comment was closed.

**2. Approval of June Draft Minutes**

A motion made by Commissioner Forte, seconded by Commissioner Zukor to approve the minutes as amended. Commissioners Azuma and Roye abstained. All others in favor and motion approved.

**3. 2025 Meeting Dates**

After much discussion, a consensus was reached for the 2025 meeting dates. The committee will meet at 6p on the 3rd Thursday of odd-numbered months. The meeting dates are: 1/16/25, 3/20/25, 5/15/25, 7/17/25, 9/18/25, and 11/20/25. A motion was made by Commissioner Azuma and seconded by Commissioner Zukor to accept the agreed upon 2025 meeting schedule. All in favor and motion approved.

**4. Survey Update**

The final version of the survey which includes the suggested changes made by Department of Race and Equity was circulated for review. It was explained that the survey is with Director Turbak for review and then will move through the steps outlined in the June 2024 committee minutes.

**5. Action Plan Update**

As part of the review of the Action Plan, Commissioner Chiye Azuma presented a summary of suggested edits. The committee went through each of the suggested edits and provided feedback. The goal was to ensure that each item aligned with the committee's goals and purpose to add/edit items where needed. There was discussion about each action and edits were made in various places. These edits will be incorporated into the finalized action plan. *It should be noted that Commissioner Boyd departed during this portion of the meeting.*

**6. Budget Effects on Operations and Maintenance**

It was decided that this item will be postponed for discussion at the next committee meeting.

**7. Agenda Building-** Go through Action Plan to initiate actions, Budget Effects on Operations and Maintenance, Elections.

**8. Adjournment-**Moved by Commissioner Azuma, seconded by Commissioner Forte. All in favor. Meeting was adjourned at 7:12 pm.

Respectfully Submitted,  
Kere Gonzales