

**Library Commission Community Engagement Committee –Draft Minutes**

**Date:** January 13, 2025

**Call to Order:** The meeting was called to order at 5:52 PM by Committee Chair Commissioner Gabrielle Sloane Law.

**Commissioners in Attendance:** Gabrielle Sloane Law, Cristina Tostado, Carolyn Jones, Anand Patel.

**Commissioners Absent:** Alternier Cook and Brittany Rae Buckmire

**1. Public Comment/Open Forum**

No members of the public were present. Public comment was closed.

**2. Approval of September 2024 Draft Minutes**

Commissioner Anand Patel made a motion to approve the minutes which was seconded by Commissioner Carolyn Jones. All others in favor and minutes approved as published.

**3. Election of Committee Chair**

After a brief description of the duties associated with the committee chair, nominations were opened. Commissioner Carolyn Jones nominated Commissioner Cristina Tostado; she declined the nomination. Commissioner Cristina Tostado nominated Commissioner Gabrielle Sloane Law; she accepted the nomination. The votes were cast and all votes were for Commissioner Gabrielle Sloane Law. Commissioner Anand Patel made a motion to accept the results of the vote. Commissioner Cristina Tostado seconded the motion. All in favor and Commissioner Gabrielle Sloane Law elected as committee chair.

**4. Talking Points**

Chair Gabrielle Sloane Law will research information to develop new talking points. Commissioner Anand Patel will assist with drafting the talking points. The talking points will be brought to the full commission at the February meeting for feedback, finalized at the March committee meeting, and brought back to full commission at the March meeting for a vote to finalize and begin using with electeds.

**5. Tips and Tricks for New Commissioners**

Chair Gabrielle Sloane Law will draft the tips and tricks document for new commissioners. The tips and tricks will be brought to the full commission at the February meeting for feedback, finalized at the March committee meeting, and brought back to full commission at the March meeting for a vote to finalize and begin using with new commissioners.

**6. Spring Mixer**

The Spring mixer will take place on April 6<sup>th</sup> at the Main Library in the courtyard. The Library Commission is responsible for providing a co-MC and for providing food. Commissioners are also asked to volunteer to assist with set-up and take down. The committee will discuss in greater detail at the March meeting.

**7. Agenda Building**

Finalize Talking Points  
Finalize Tips and Tricks for New Commissioners  
Marketing Ideas to Present to OPL

**8. Meeting Adjournment**

Meeting adjourned at 6:49pm.

Respectfully Submitted,  
Kere Gonzales