

# ATTACHMENT A

## Library Commission Community Engagement Committee –Draft Minutes

**Date:** March 10, 2025

**Call to Order:** The meeting was called to order at 6:03 PM by Committee Chair Commissioner Gabrielle Sloane Law.

**Commissioners in Attendance:** Gabrielle Sloane Law, Cristina Tostado, Karen Roye and Justus Samuels

**Commissioners Absent:** Carolyn Jones and Anand Patel

*It should be noted that one member notified that they would have to leave early which would cause the meeting to lose quorum and be adjourned. As such, some agenda items were tabled for discussion in May.*

### 1. Public Comment/Open Forum

No members of the public were present. Public comment was closed.

### 2. Approval of January 2025 Draft Minutes

Commissioner Tostado made a motion to approve the minutes which was seconded by Chair Sloane Law.

Commissioners Roye and Samuels abstained. All others in favor and minutes approved as published.

### 3. Finalize Talking Points

Chair Sloane Law introduced the talking points and opened the discussion up for feedback on them. She also stated that she hoped to bring them to the full commission at the March meeting as an action item. Commissioners offered feedback on highlighting the services OPL offers such as youth programs, employment programs, etc. After discussion, it was decided that a fifth section under contextual talking point 1 for public good/community resources. Chair Sloane Law will incorporate the suggestions and edits and work with Commissioner Roye to ready the document for the full commission meeting.

### 4. Finalize Tips and Tricks for New Commissioners

Chair Sloane Law introduced the tips and trick and opened the discussion up for feedback on them. She hoped to also bring this document to the full commission in March as well. Commissioners offered feedback on the language and tone of the document.

After discussion, it was decided that Chair Sloane Law will incorporate the suggestions and edits and work with Commissioner Roye to ready the document for the full commission meeting.

#### Marketing Ideas to Present to OPL

This agenda item was tabled for discussion in May.

### 5. Agenda Building

This agenda item was tabled for discussion in May.

### 6. Meeting Adjournment

Meeting adjourned at 6:47pm.

Respectfully Submitted,  
Kere Gonzales