

ATTACHMENT A

Library Commission Community Engagement Committee –Draft Minutes

Date: July 14, 2025

Call to Order: The meeting was called to order at 5:59 p.m. by Committee Chair Commissioner Gabrielle Sloane Law.

Commissioners in Attendance: Gabrielle Sloane Law, Cristina Tostado, Carolyn Jones, and Justus Samuels

Commissioners Absent: Anand Patel

1. Roll Call

See above.

2. Public Comment/Open Forum

No members of the public were present. Public comment was closed.

3. Approval of May 2025 Draft Minutes

Commissioner Jones made a motion to approve the minutes as published. Commissioner Samuels seconded.

Commissioner Tostado was not present for this portion of the meeting. All others in favor and motion carried.

4. Action Plan Review and Update

Chair Sloane Law introduced this item as a way to update and review the action plan to determine items that are complete, in progress, or no longer needed. There was specific discussion about the difference between Objective 1, item 3 and Objective 2, item 3. Regarding expanding coalition building, Staff Gonzales will try to locate a provide a list that was created by a previous commissioner.

There was also discussion regarding the OPL communications team promulgating the survey and the committee assisting with getting it pushed out. Staff Gonzales will follow up with Director Turbak and team on this.

5. Volunteer for Action Plan Ad Hoc Committee

Chair Sloane Law shared that a volunteer is needed to do updates to the action plan on an ongoing basis. Currently, Chair Sloane Law and Vice-chair Azuma have the ability to update the action plan. They are asking for a volunteer from each committee to assist with this as well. No one volunteered, so Chair Sloane Law stated to let her or Vice-chair Azuma know if anyone changes their mind about volunteering.

6. Committee Chair Discussion

Chair Sloane Law shared that she will step down as committee chair effective September. There will be a special election in September for a new committee chair. Staff Gonzales noted that chair duties can be rotated to give commissioners a feel for the role until the official election in 2026.

7. Agenda Building

September- Special Election, Coalition Building List

November- Meeting day/week for 2026

8. Adjournment

Meeting adjourned at 6:57 p.m.

Respectfully Submitted,
Kere Gonzales