



LIBRARY COMMISSION DRAFT MINUTES

Date: July 28, 2025

Recording: *Due to technical difficulties, this meeting was not recorded. Therefore, these minutes may represent an abbreviated version of the discussion.*

Location: Main Library, 125 14th Street, Oakland, CA 94612

CALL TO ORDER: Chair Gabrielle Sloane Law called the meeting to order at 5:49 p.m.

ROLL CALL:

COMMISSIONERS PRESENT: 7

Chiye Azuma, Vice-Chair
Mary Cain-Simon
Gay Plair Cobb
Gabrielle Sloane Law, Chair
Cristina Tostado
Alex Weinberg
Karen Zukor

COMMISSIONERS ABSENT: 4

Zacharias George
Carolyn Jones
Anand Patel
Justus Samuels

STAFF PRESENT: 1

Jamie Turbak, OPL Director

STAFF ABSENT: 1

Kere Gonzales, Executive Assistant to the Director

1. Roll Call

2. Approval of Draft Minutes: June 30, 2025

There was an amendment noted in the minutes. Commissioner Cobb made a motion to approve the minutes as amended. Commissioner Azuma seconded. Commissioner Zukor was not present for this portion of the meeting. All others in favor. Motion approved.

3. Open Forum/Public Comment

There were no members of the public present; public comment was closed.

4. Icebreaker

5. Facilities Project Update

Facilities Project Manager, Calvin Hao gave an update on the facilities and capital projects underway at OPL. He answered questions about the status of projects.

6. Quarterly Maintenance Report

Commissioners reviewed the maintenance report and open service tickets for their locations. Commissioners can escalate tickets through Commissioner Azuma.

7. Commissioner Reports and Updates

These were the commissioner reports and updates:

- Commissioner Azuma reported an update on the newly formed Friends' group at the MLK Branch.
- Commissioner Cobb reported that she is awaiting a meeting date with the mayor and she is also trying to connect with the branch managers from West and Main.
- Commissioner Cain-Simon reported on the Elmhurst Friends' group. She also reported that the branch manager offered samples of the summer lunches and that Chavez hasn't had a major shampoo on the carpet. She will attend the upcoming general plan committee meeting.
- Commissioner Tostado reported that she is working with Commissioner George to get a meeting with Charlene Wang.
- Commissioner Weinberg reported that he visited Rockridge and it was packed for storytime. He also reported that the Rockridge Friends' group is off for the summer.
- Commissioner Zukor reported that Melrose Friends' group has two new members. She also reported that Temescal is still struggling with security-related issues.
- Commissioner Sloane Law reported that 81st Avenue branch is mostly okay and there was an event with the Bay Area Air Quality District.

8. Director's Update

Director Turbak covered the following:

- OPL is hiring a new head Cataloguer.
- OPL is working on partnership with Oakland Museum and Children's Fairyland for the Visit Oakland and Love Our Lake campaigns.
- There will be a new security guard contract.
- There will be a new server installed soon.
- Director Turbak met with CM Houston regarding the Brookfield project.

9. Committee Announcements

10. Chairperson's Update

11. Agenda Building

August 2025- Recess

September 2025- OHR/M&N, East Oakland Engagement Team, Teen Services

October 2025- Finance/Budget (draft roadmap for 5-year plan and restoration of MOE)

November 2025-

12. Adjournment

Respectfully submitted,

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Kere Gonzales, Executive Assistant